OEKO-TEX® Connect Platform
- Quick Start Guide

HOHENSTEIN

MADE IN GREEN

STANDARD 100

ORGANIC COTTON

LEATHER STANDARD

ECO PASSPORT

STeP

RESPONSIBLE BUSINESS

Contents

- Access myOEKO- TEX® platform & online applications
- Navigate OEKO-TEX® Connect
- Manage OEKO-TEX® services, certificates
- Design & download labels (Label Editor)
- OEKO-TEX® label check
- Manage users

This guide will be updated as OEKO-TEX® Connect modules become available.

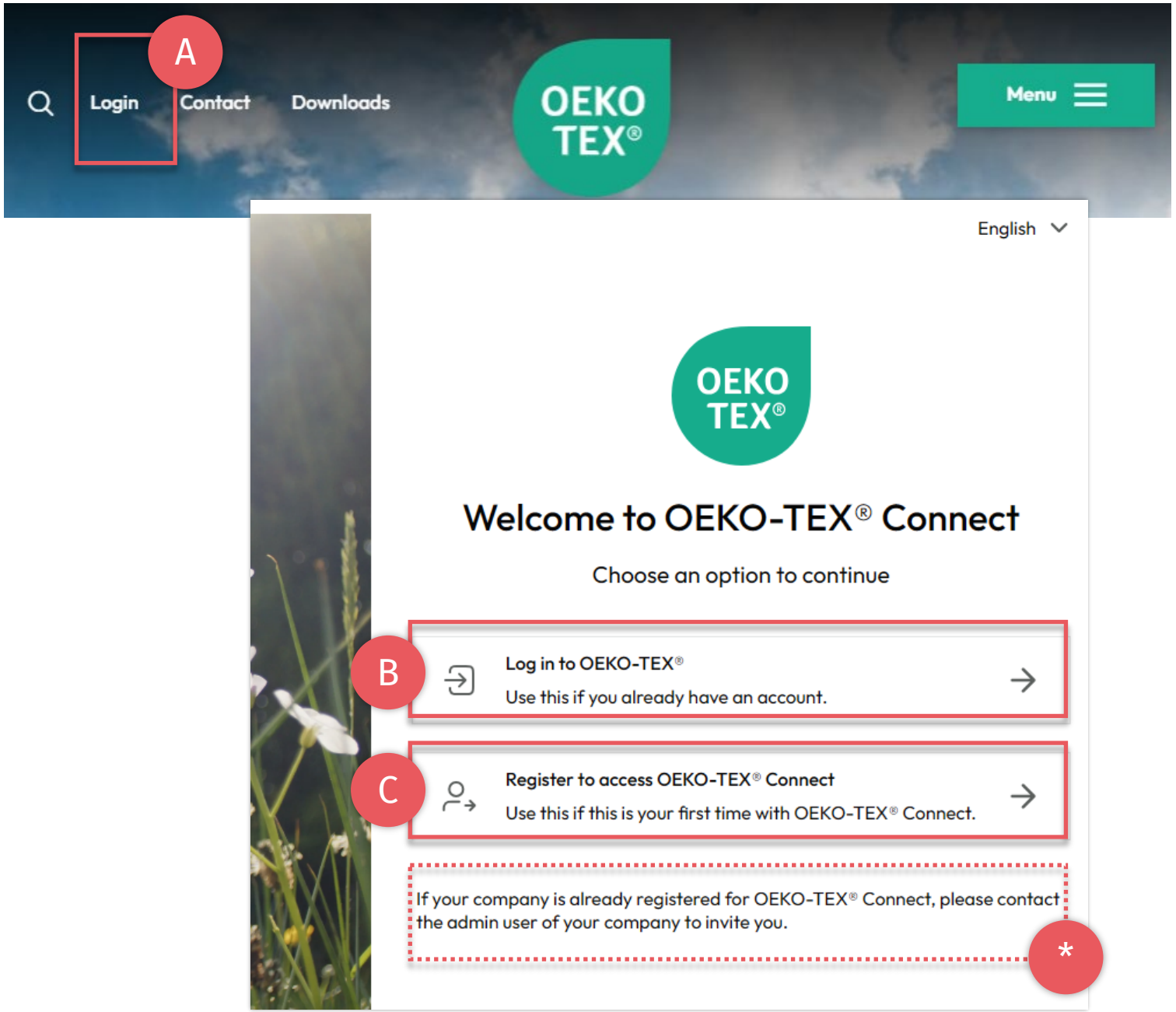
1. Access
OEKO-TEX® Connect

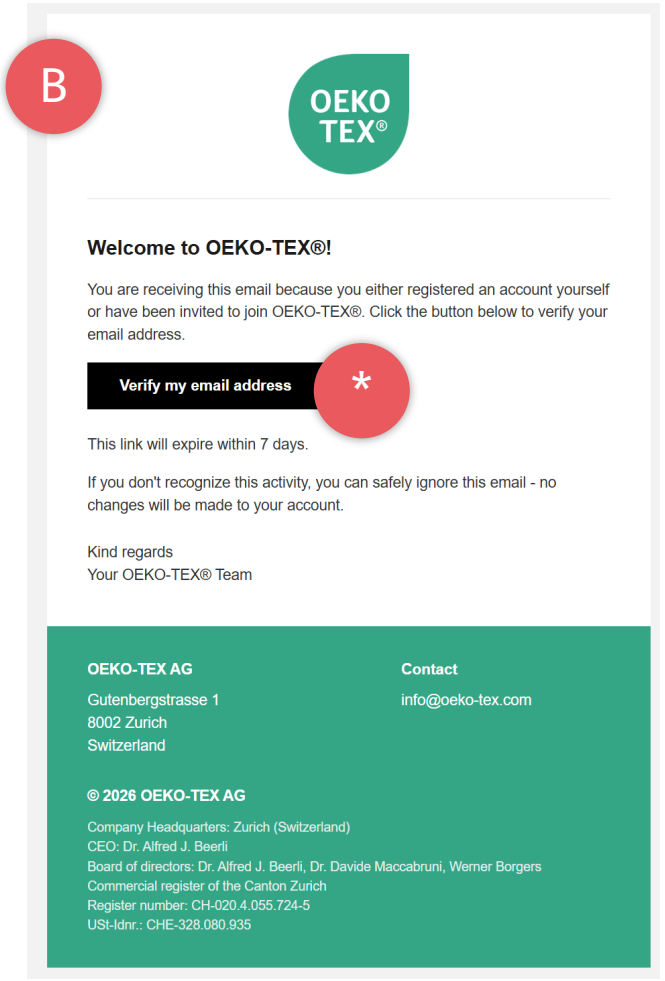
A. Go to oeko-tex.com & click ‘login’
- or –
Go directly to OEKO-TEX® Connect Portal

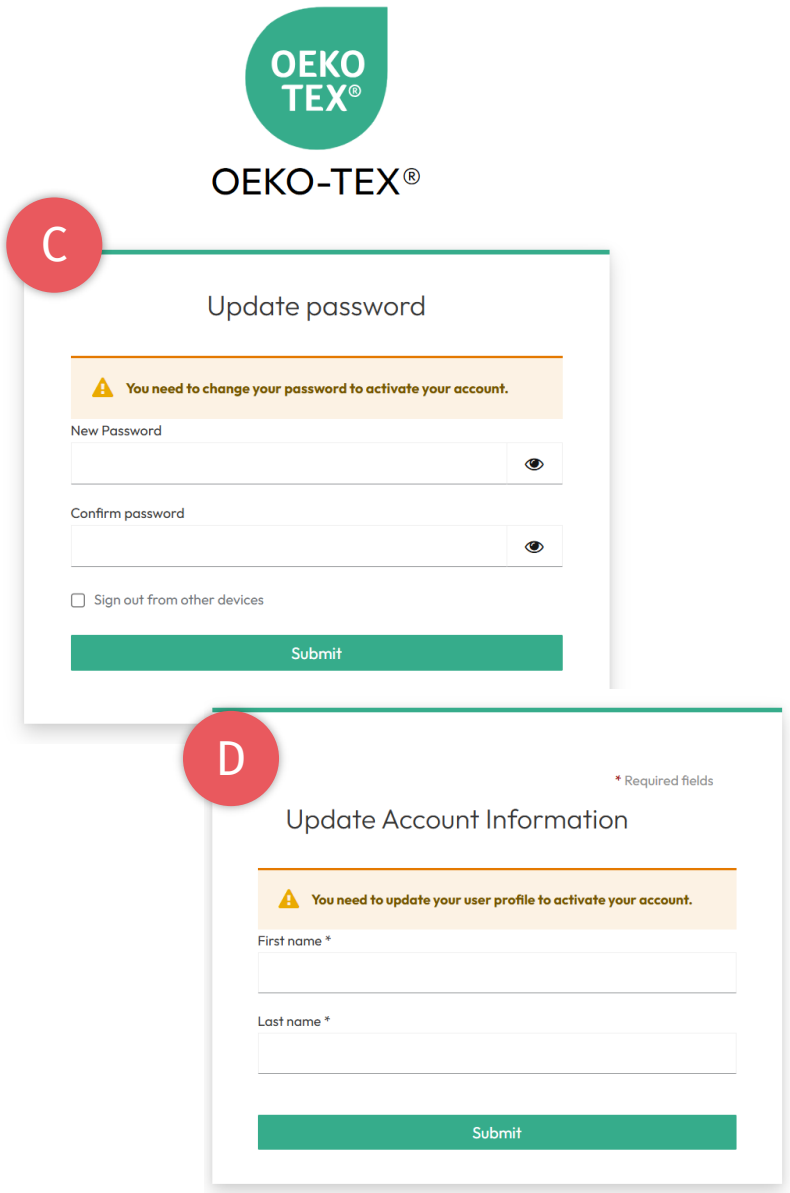
B. Existing Users Login

* **Contact your company’s admin** user to invite you, if your company is already registered for OEKO-TEX® Connect

C. Register as a new customer







1.1. Access
Existing Customers

A. **Contact your company's admin** user to invite you

B. **Look for email** from **no-reply@oekotex-notifications.com**, subject: 'Welcome to OEKO-TEX®!'

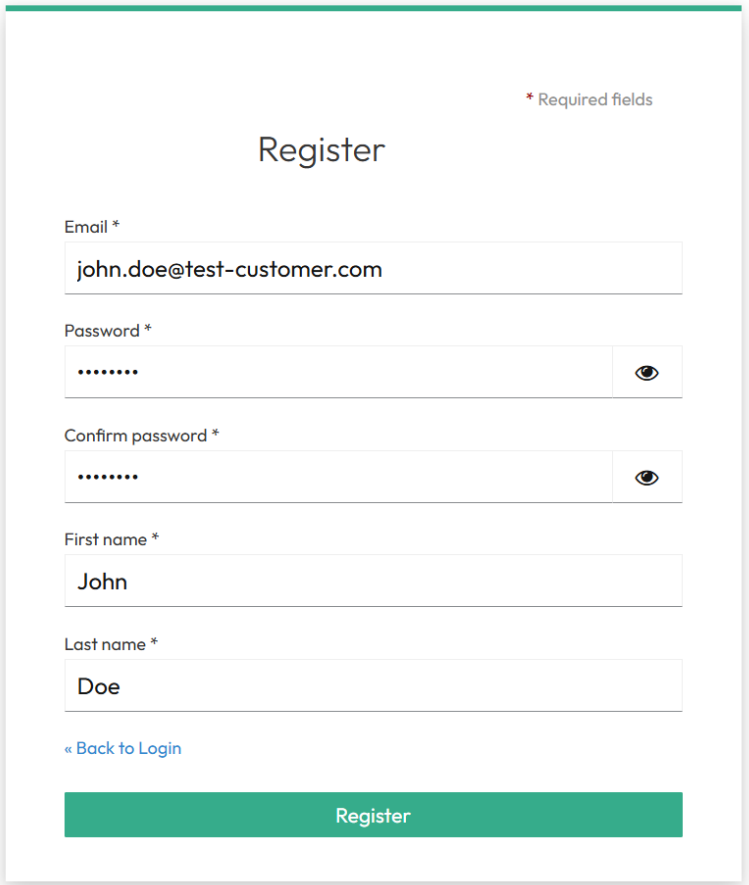
- ***Use the link in the email** to ensure that your new user account is automatically connected to your existing company account
- If the email has not arrived: Check **junk/spam/quarantine** folders, then contact info@oeko-tex.com

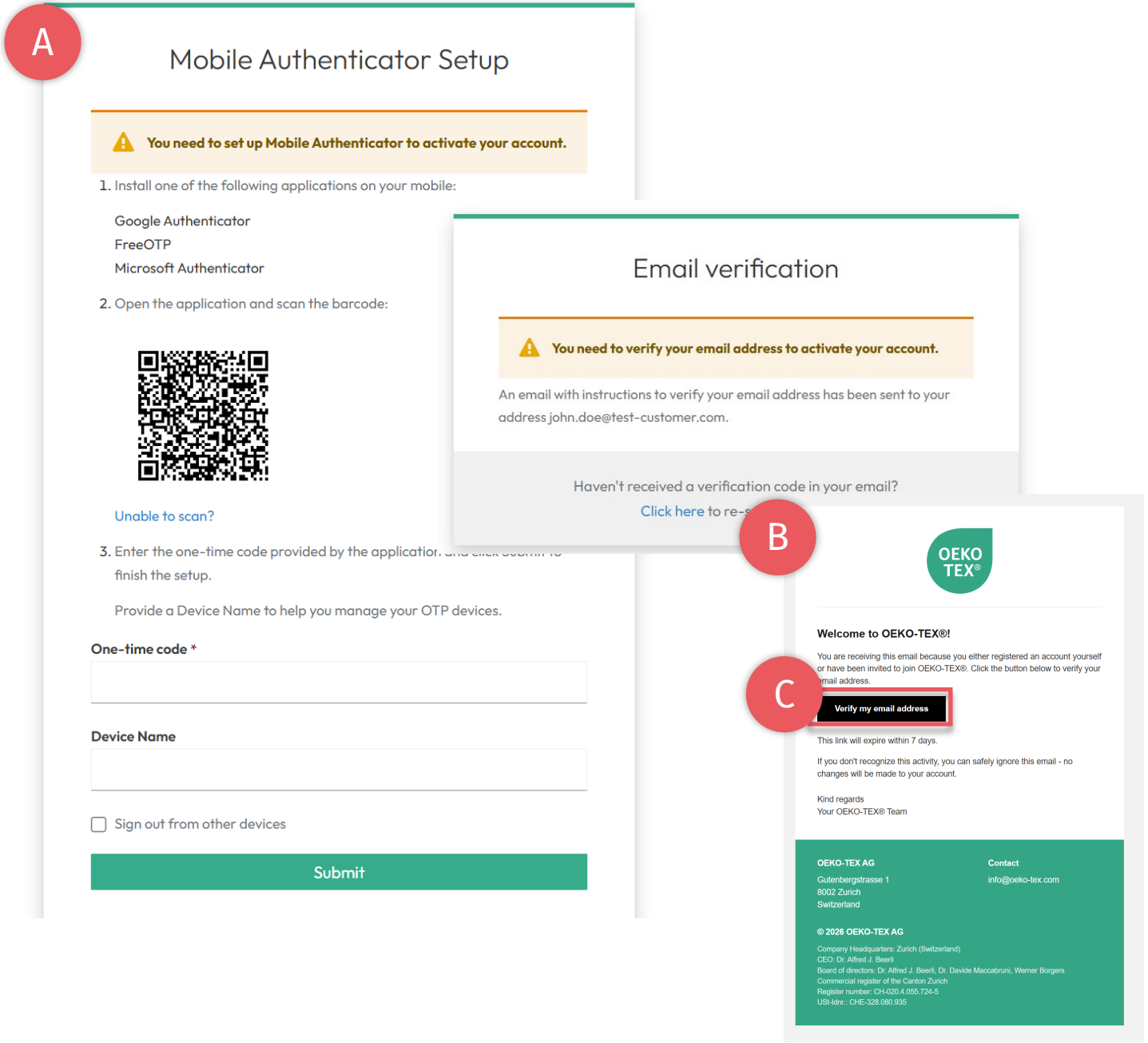
C. Set your **password**, click **Submit**

D. Enter **name**, click **Submit**

1.2. Access
NEW Users

Complete the form, click **Register**





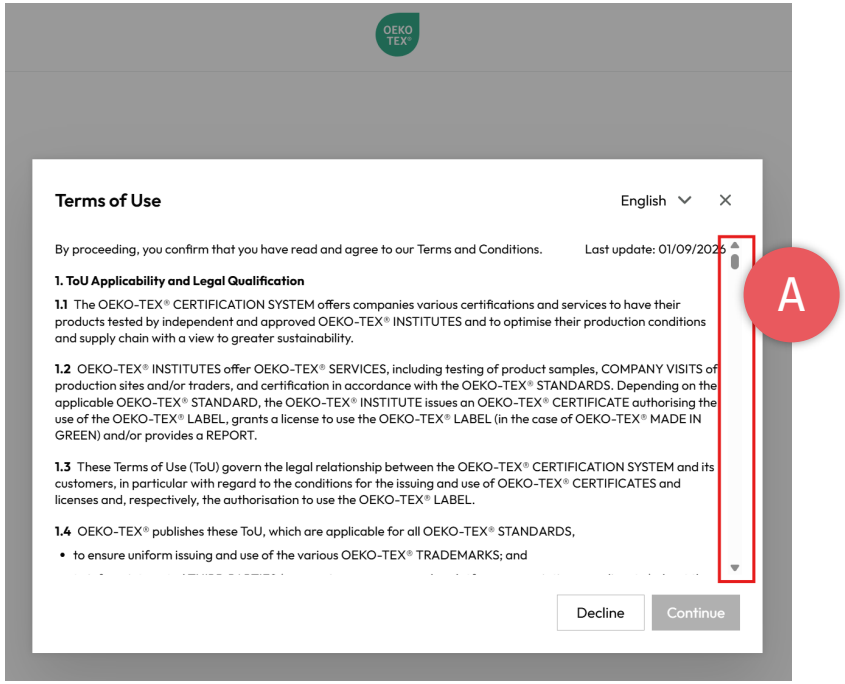
1.3. Access Verification

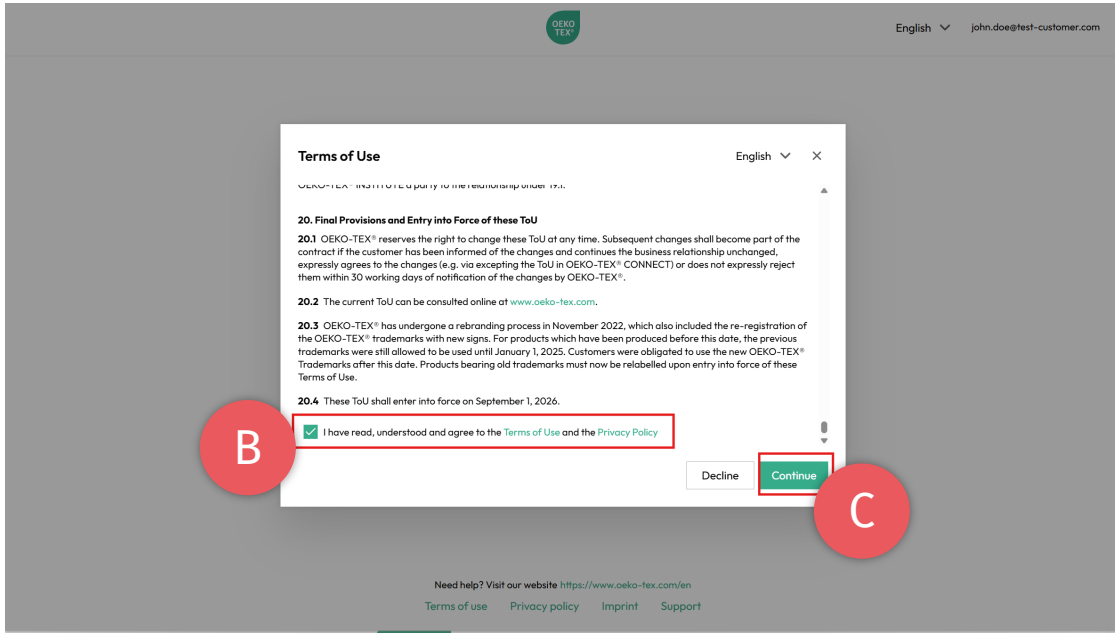
A. Set up **multi-factor authentication (MFA)** using the instructions on the screen, click **Submit**

B. Check your **email**

- Look for email from no-reply@oekotex-notifications.com, subject: 'Welcome to OEKO-TEX®!'
- If the email has not arrived after 15 min: Check junk/spam/quarantine folders, then contact info@oeko-tex.com

C. Click **Verify my email address**



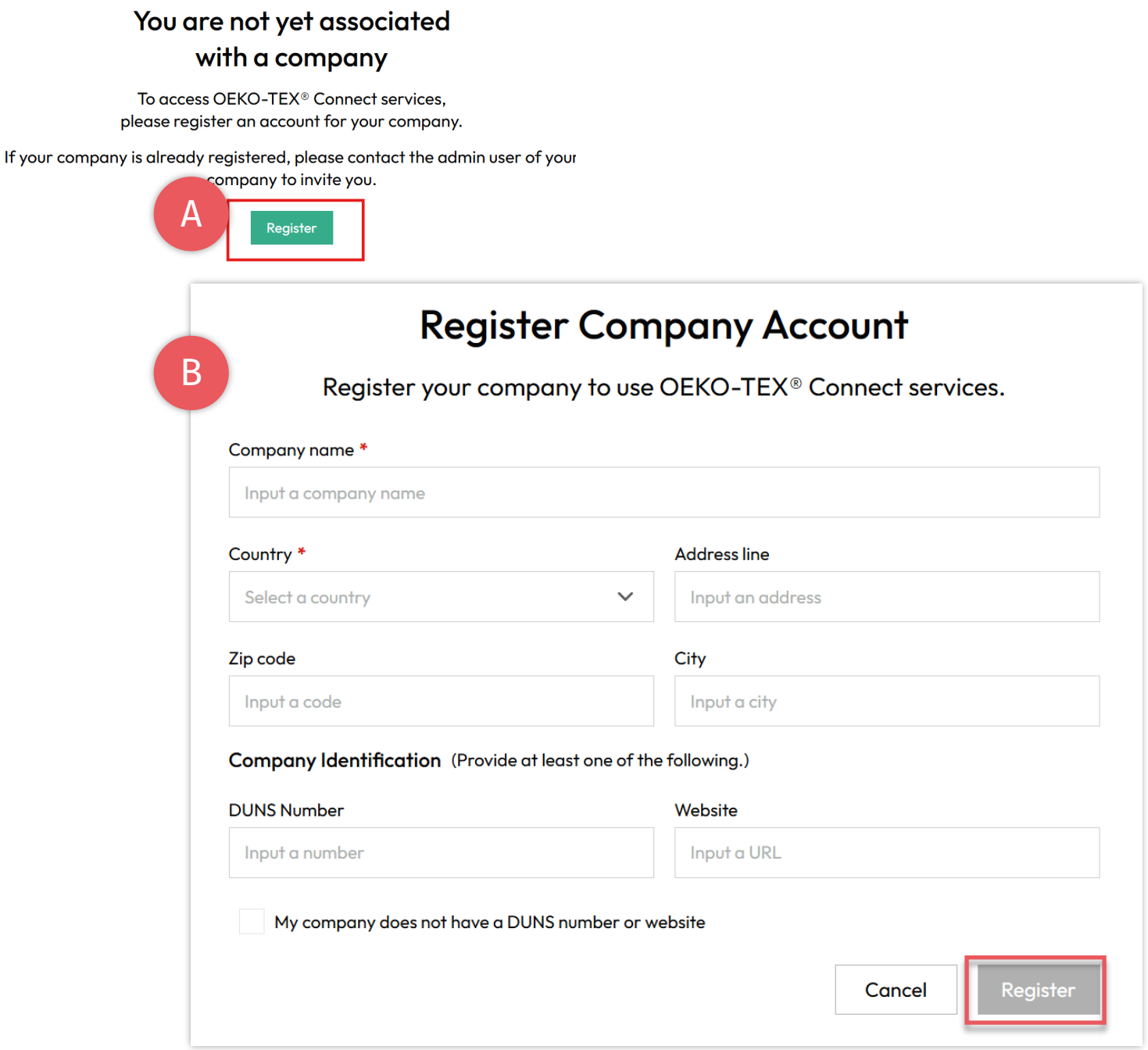


1.4. Access
Terms of Use

A. **Scroll** to bottom of Terms of Use

B. **Tick** ‘I have read and understood the terms and the privacy policy’

C. Click **Continue**



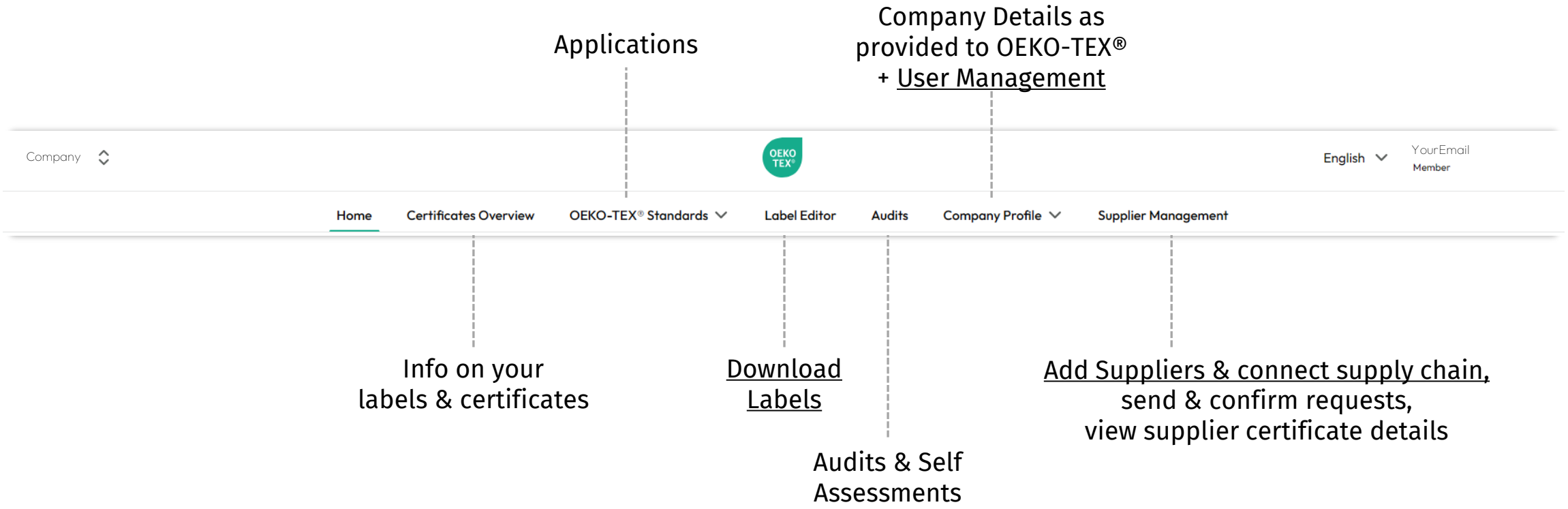
1.5. Access
NEW Users
Company Account

A. If you're not associated with a **company** yet, click to **Register**

B. Register company account: complete the info, click **Register**

2. OEKO-TEX® Connect Interface

General Menu

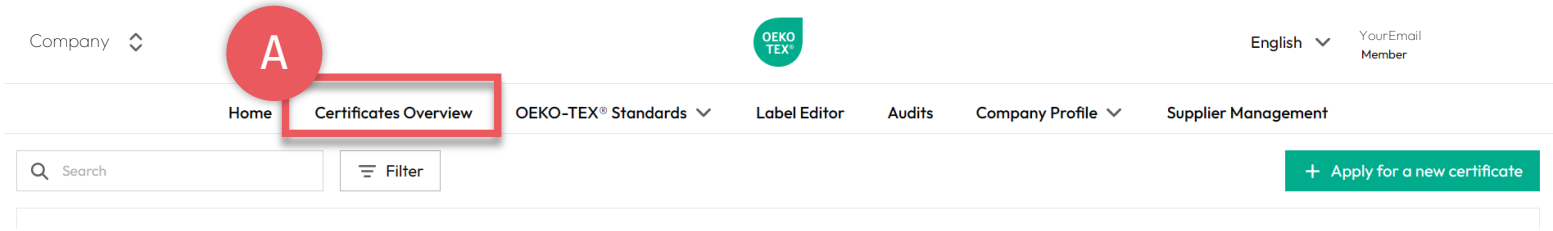


3. Manage OEKO-TEX® Services

A. Click ‘Certificates Overview’

B. Manage your OEKO-TEX® certifications & labels

C. Apply for any OEKO-TEX® products that you don’t yet have (Choose HOHENSTEIN as your institute)



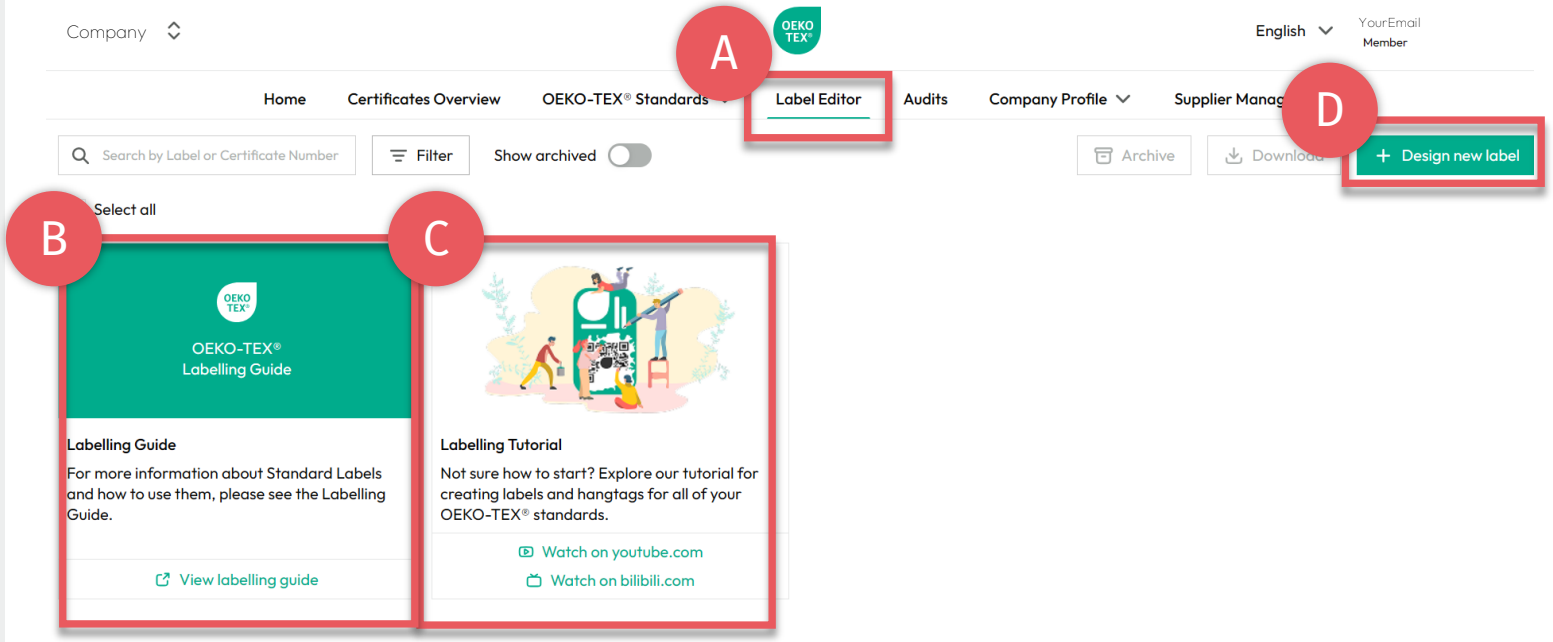
4. Label Editor

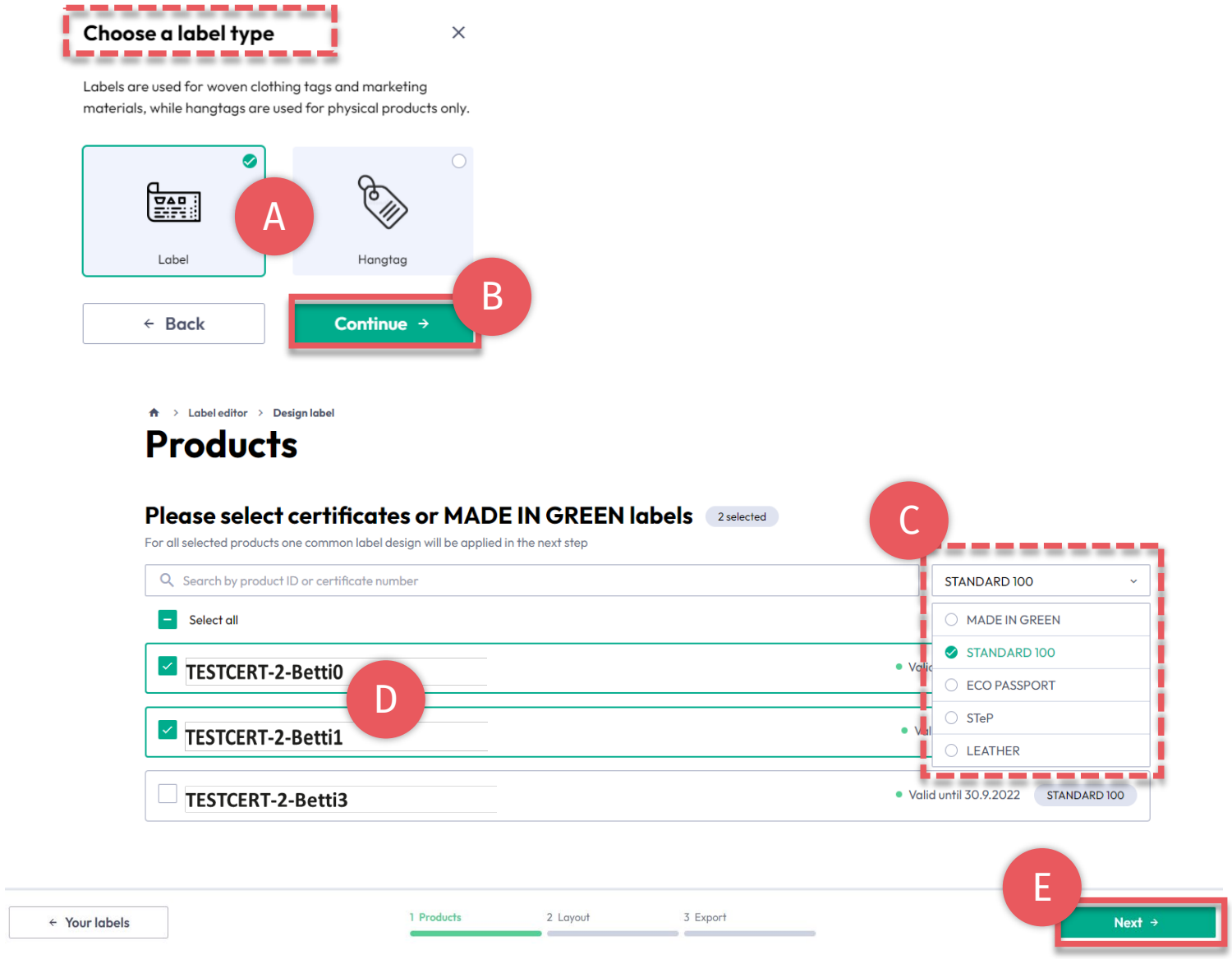
A. Click ‘Label Editor’

B. Follow the Labelling Guide

C. Watch short video tutorial

D. Click ‘Design new label’
-Select certificate or label #
-Select layout options, colors, QR code





4.1. Label Editor
Product

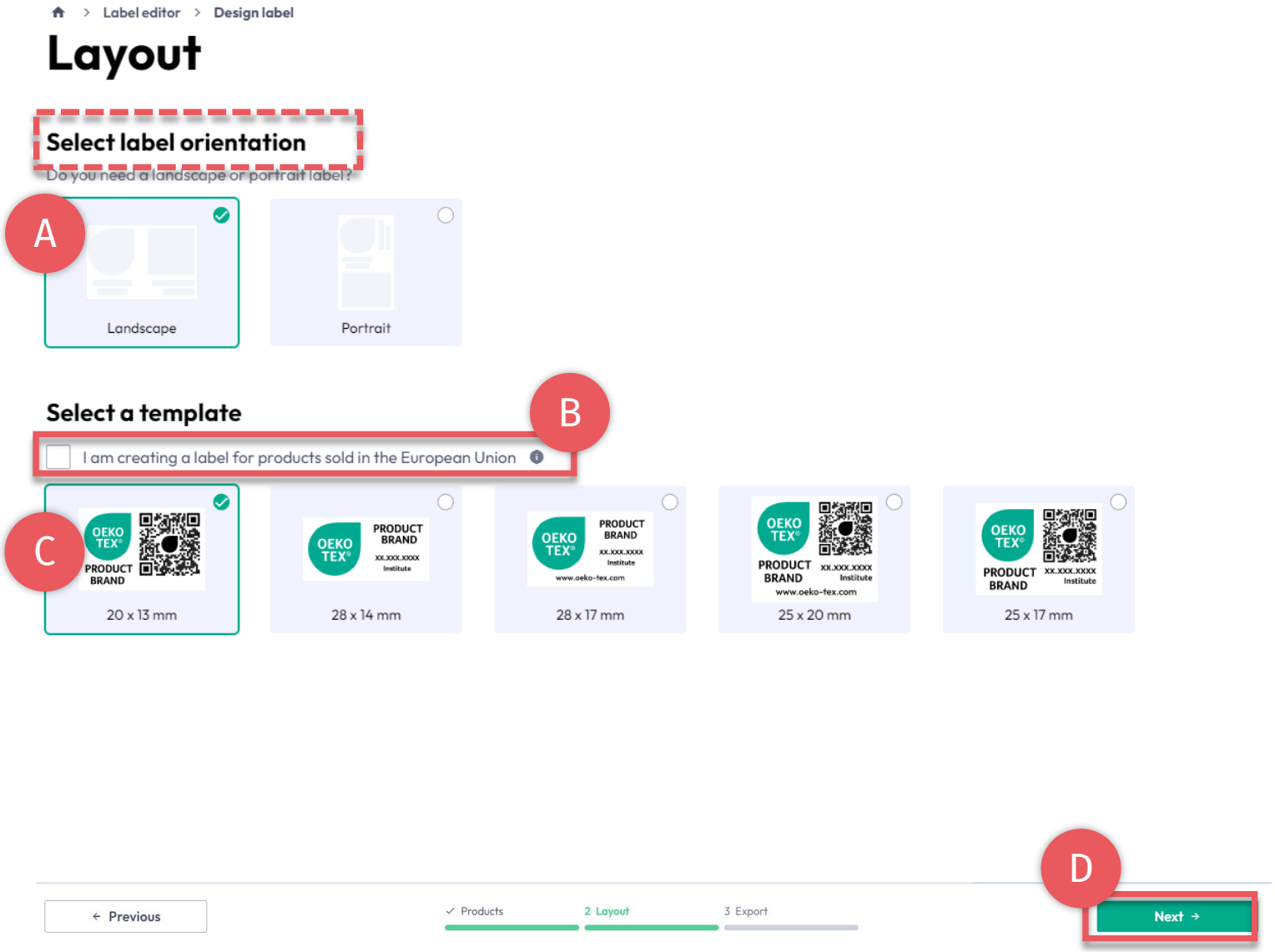
A. Choose type: 'Label' or 'Hangtag'

B. Click 'Continue'

C. Filter by type of OEKO-TEX® certification or label

D. Select the specific label number(s) to create

E. Click 'Next'



4.2. Label Editor

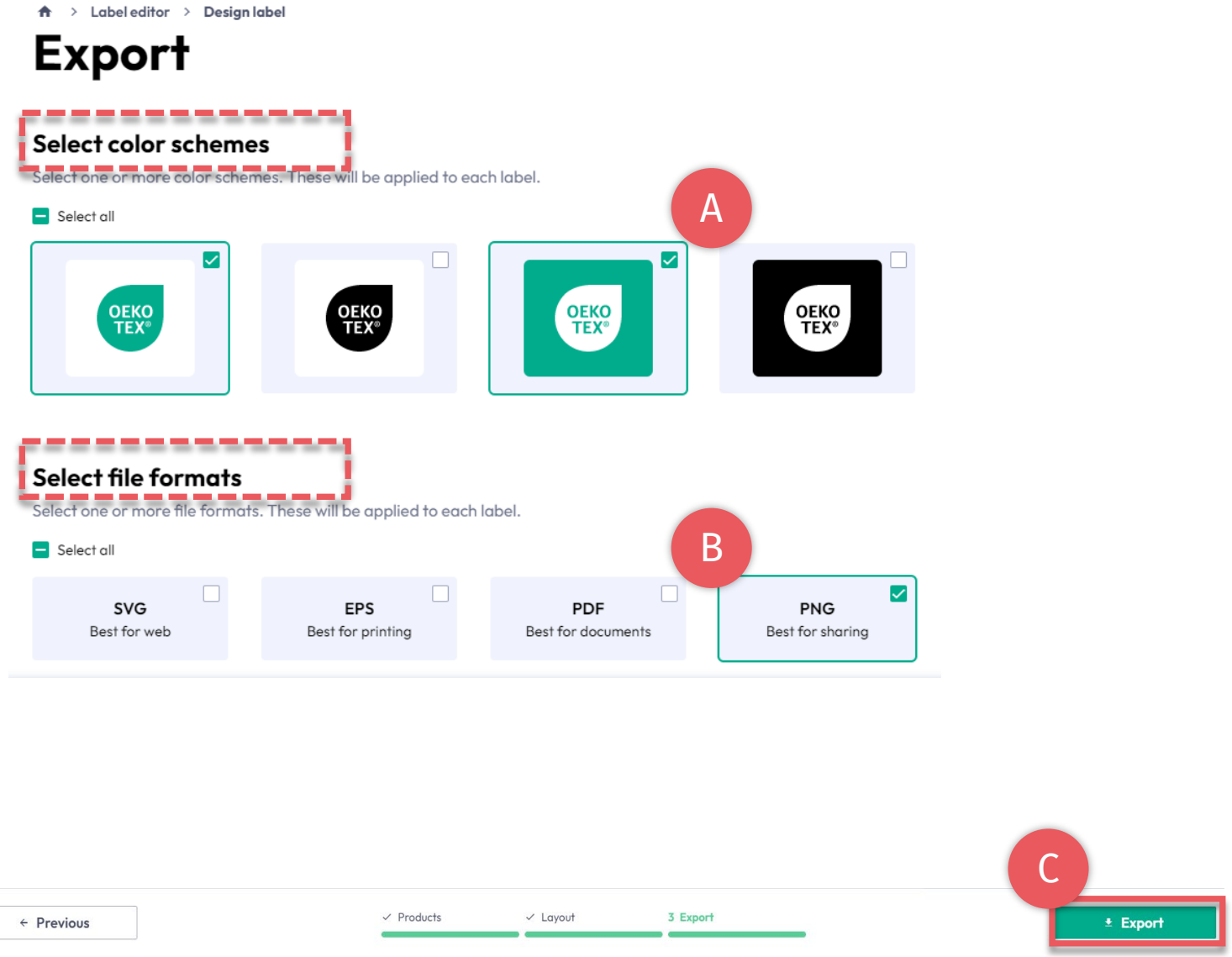
Layout

A. Select 'Vertical' or 'Horizontal' orientation

B. For EU legal compliance, Select: 'I am creating a label for products sold in the European Union' (This adds "oeko-tex.com" that is required in the EU)

C. Select a label template

D. Click 'Next'



4.3. Label Editor
Export

A. Select the label color(s)

B. Select file format(s)
(svg, eps, pdf, png)

C. Click ‘Export’ to download a zip file of your label(s)
(If you didn’t select a location for the download, check your ‘Downloads’ folder.)

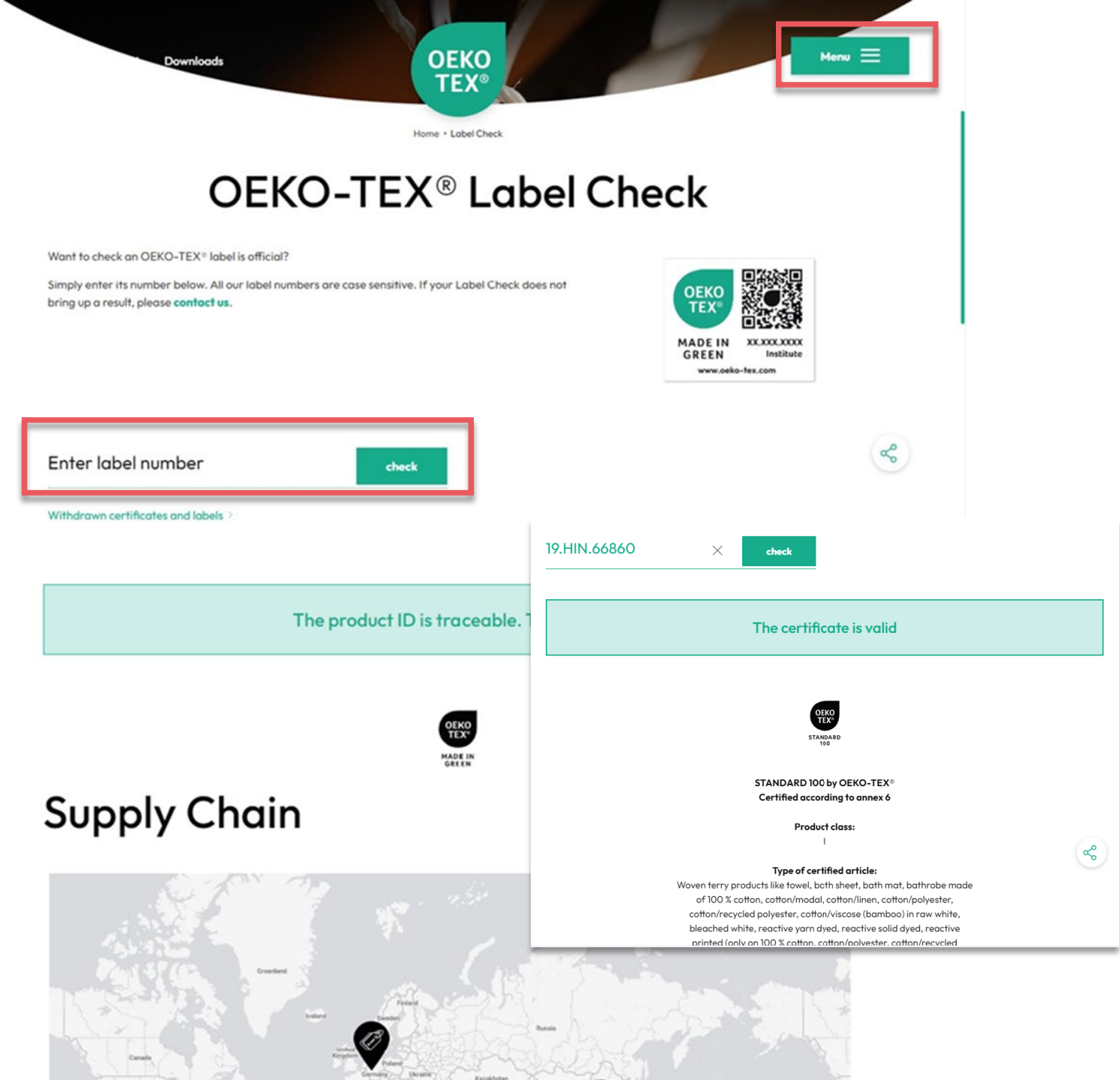
Please refer to the Labelling Guide for correct usage

10. OEKO-TEX® Label Check

Go to ‘Label Check’ on oeko-tex.com

- → Trace an OEKO-TEX® MADE IN GREEN label, view article information & supply chain on map
- → Validate OEKO-TEX® certificates

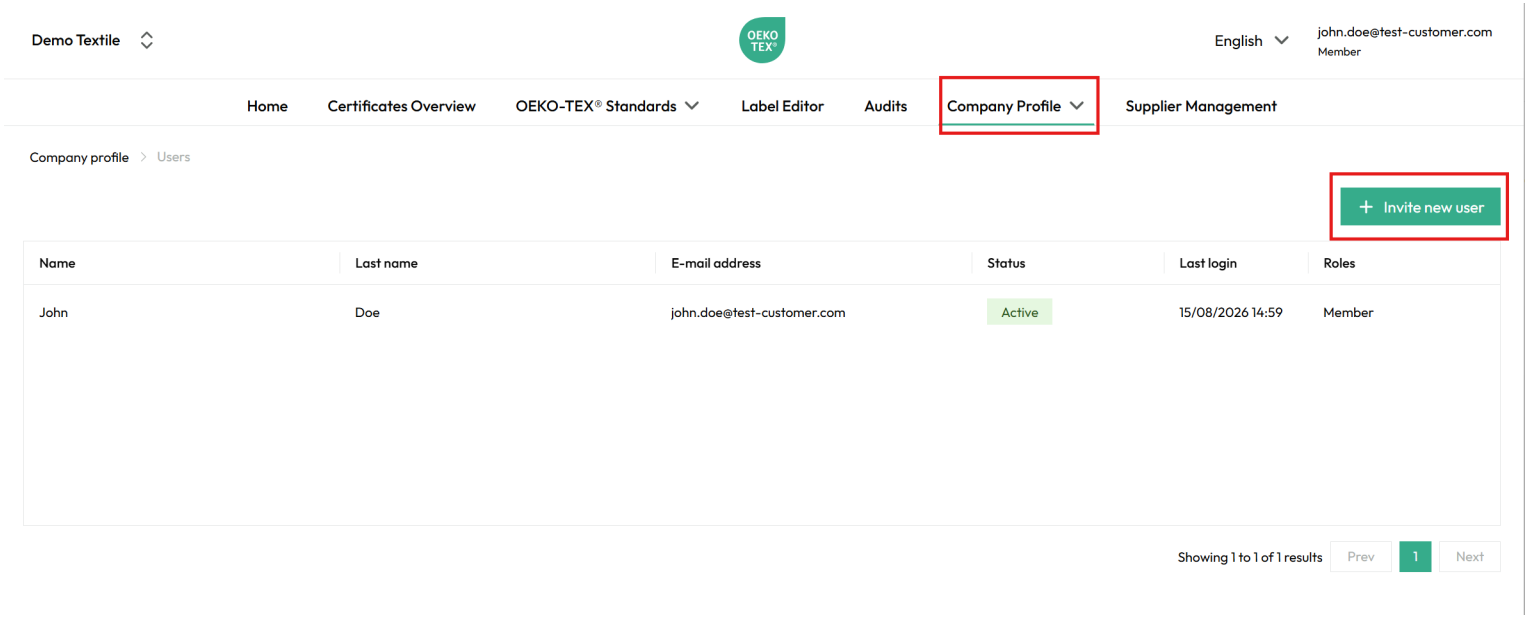
(View Label Check guide)

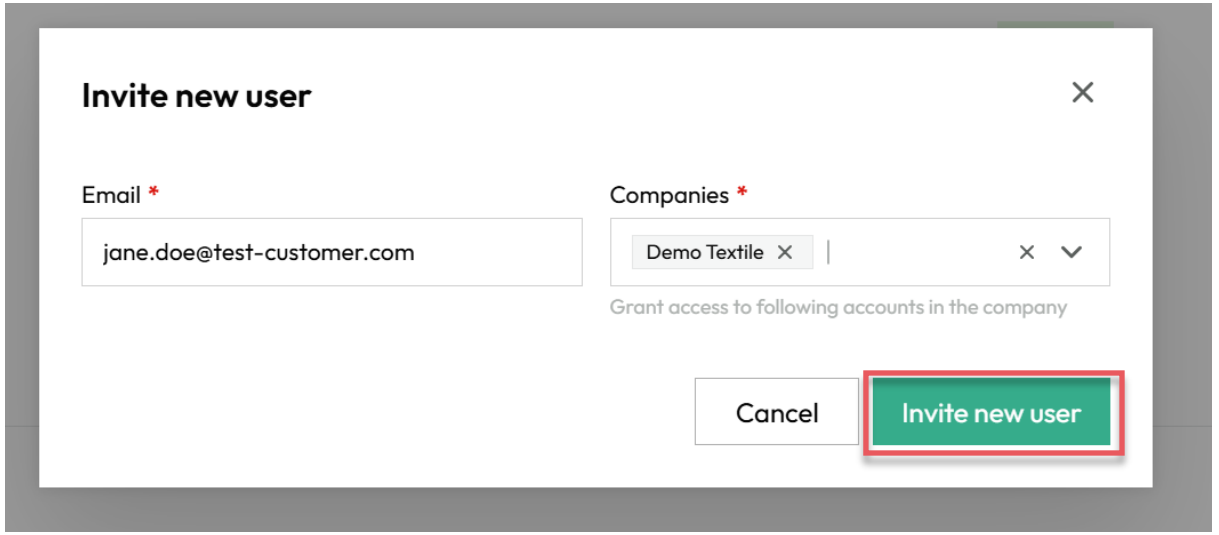


11. User Management

Add Users

Optional: **Invite other users** from your company to access OEKO-TEX® Connect





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